

## **Tenant Transfer policy**

TRIP's Tenant Selection Committee will be the decision-making body regarding transfers. Transfers from one subsidized apartment to another will be considered for the following reasons:

1. The family composition has changed such that a different apartment size is now needed.
2. Physical disabilities make it too difficult for a family member to live in the current unit.
3. Special or rare circumstances that the Tenant Selection Committee approves for a transfer.

To qualify for a Transfer:

1. The tenant has been in their current residence for one year.
2. Rent and utilities must be paid in full. Arrangements for payment of any and all other charges must be made.
3. The tenant must be in good standing -generally cooperative in the management of the building and not have repeated lease violations.
4. The tenant's unit must pass a unit transfer inspection.
5. Special circumstances enabling us to facilitate the proper management and maintenance of the apartment/building may be taken into account by the Tenant Selection Committee that may make a tenant eligible for a transfer.
6. Must provide new Security Deposit.
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